

# How to export a report to pdf or csv?

The screenshot shows the TRAK'N GO web interface. On the left is a sidebar menu with options: Dashboard, Assets, Vehicles, Geofences, Alerts, Groups, User Management, Reports (selected), and Account. The main header has the TRAK'N GO logo, a 'How-to Videos' link, and 'REPORT' and 'LOGOUT' buttons. Below the header is a 'Reports' section with tabs: VEHICLE SUMMARY, MOVEMENT, STATIONARY, ALERT, GEOFENCE, NOTIFICATIONS, TEMPERATURE, VEHICLE HISTORY, BEACON MOVEMENT, and KEY HISTORY. The 'VEHICLE SUMMARY' tab is active, displaying a 'Vehicle Summary Report' table. The table has columns: Type, Name, Registration No., Vehicle Details, Distance, Ignition Time, Tow Time, Idle Time, and Stopped Time. It contains two rows of data for 'Demo 1' and 'Demo 2'. Above the table are icons for search, filter, and export. The export icons are a PDF icon (labeled '1') and a CSV icon (labeled '2'). Below the table, it says 'Rows per page: 15' and '1-2 of 2'.

Type	Name	Registration No.	Vehicle Details	Distance	Ignition Time	Tow Time	Idle Time	Stopped Time
Car	Demo 1	DEMO-EX1	2020 Hilux Toyota White	2327.369 KMs	05:19:58:20	00:00:00	00:06:42:14	00:15:07:00
Car	Demo 2	DEMO-EX2	2020 Hilux Toyota White	2333.591 KMs	05:20:20:32	00:00:00	00:06:44:10	00:15:08:54

Generate a report first. Then

1. Click this icon to export to PDF.
2. Or Click this if you want to export to a csv.

For Temperature and Beacon Movement reports look for these buttons instead.



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